

MASS RAPID TRANSIT CORPORATION SDN BHD
FILMING & PHOTOGRAPHY
Application Form

Pre-requirements and availability

- Please read the MRT Corporation Sdn Bhd Events & Distribution Activities Rules and Regulations carefully before completing this application form.
- Kindly complete this application form, together with proposal and relevant documents, email it to Events@mymrt.com.my.
- Changes or cancellation will only be accepted with at least 3 weeks of written notice prior to commencement of filming and photography.
- Licensing fee of the space shall include 50% Security Deposit.

Applicant Details

Company Name:		
Business Registration Number:		
Applicant Name:		
Address:		
Phone:	Mobile:	Fax:
Email:		
Name of location manager / point of contact:		
Contact number of location manager / point of contact:		

Production Details

Date of Application:	Date and time of proposed shoot:
Production title / working title:	
Type of Filming and photography:	
Distribution: (Please tick where applicable)	
<input type="checkbox"/> Television	<input type="checkbox"/> Cinema
<input type="checkbox"/> Internet	<input type="checkbox"/> Print
<input type="checkbox"/> Other:	Please Specify



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Proposed Location:	<input type="checkbox"/>	Station	<input type="checkbox"/>	Train
State Proposed Location:				

Number of Cast: (Please specify exact number)			
Cast:	Crew:	Extras	Total:
Estimated number and type of vehicles:			
Summary of scene(s) to be filmed / description of action (Breakdown of shots, period, scene content, SFX, filming with children/ elderly, need for a set build etc. Insert Summary or you may attach detailed synopsis of the scripts / story board)			
Proposed Lighting: <i>To state type of lighting will be used, subject to approval. Local power may require an electrician / engineer to be present and additional staff charges applicable.</i>			
Facilities and Services <i>The following services can be arranged with prior notice. Additional charges will apply.</i>			
Use of electricity / local power			



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Insurance Details	
Name of Insurance Company:	Amount:
Policy No:	Expiry Date:
<input type="checkbox"/> I have attached a copy of Certificate of Public Liability Insurance for a minimum of RM 5 million and Media Liability Insurance with MRT Corporation Sdn Bhd nominated on the policy as an interested party	

Declaration	
I hereby, declare that the information provided in this application are true and correct and understand that false or inaccurate information will be the basis of cancellation of the requested space and activity	
Amount:	
Applicant's signature	Date
Company Stamp	

MRT Corp's Approval	
Approval:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Comments:	
Approved by:	Date